



BLI BLI
STATE SCHOOL

An Independent Public School

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**COMMUNITY
CHARACTER
COMMITMENT
CREATIVITY**

Enrolment process

Parents/caregivers must be the adults enrolling the students.

1. Check the Queensland Government EdMap of Catchment areas

<http://www.qgso.qld.gov.au/maps/edmap/> to make sure you are eligible to apply for enrolment at Bli Bli State School. This is part of our **Enrolment Management Plan**.

2. Complete and submit the necessary forms and documents.

Provide copies of the following supporting documentation:

- Birth Certificate of student
- Latest report cards
- Custodial papers (if Applicable)
- Special needs and/or additional medication or health information
- Proof of residential address

One primary source – a current rental/lease agreement or rates notice, unconditional contract of sale

and

One secondary source – a utility bill (e.g. electricity, gas) showing the same address and parent's/legal guardian's name.

3. An Enrolment Interview is booked only when all paperwork is received.

Considerations Regarding Documentation Required

- All enrolments require proof of age. **A full Birth Certificate** must be provided for all students.
- If you are coming from interstate or overseas you must have a Birth Certificate or acceptable proof of birth e.g. extract. A passport is not sufficient.
- **Report cards** and records of previous schooling are helpful particularly with interstate enrolments. Student's most recent report cards are requested to assist with class placements.
- **Special Needs** reports from specialists or medical practitioners and health workers help us to meet the needs of your child.
- **Medication forms** need to be completed if your child has any specific problem requiring the administration of medication. These medications must have clear written instructions about quantity and time of administration.