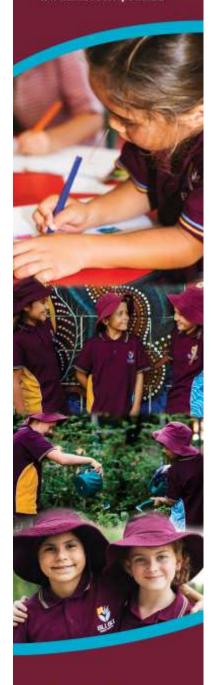


School Hoad, Bil Bil Gid 4360 P: 07 54582 111 F: 07 5458 2100 E: admin@blibliss.eq.edu.au www.blibliss.eq.edu.au



COMMUNITY CHARACTER COMMITMENT CREATIVITY

## **Enrolment process**

Parents/caregivers must be the adults enrolling the students.

- Check the Queensland Government EdMap of Catchment areas
   http://www.qgso.qld.gov.au/maps/edmap/
   to make sure you are eligible to apply for enrolment at Bli Bli State School. This is part of our Enrolment Management Plan.
- 2. Complete and submit the necessary forms and documents.

Provide copies of the following supporting documentation:

- Birth Certificate of student
- Latest report cards
- Custodial papers (if Applicable)
- Special needs and/or additional medication or health information
- Proof of residential address

One primary source – a current rental/lease agreement or rates notice, unconditional contract of sale

and

**One secondary source** – a utility bill (e.g. electricity, gas) showing the same address and parent's/legal guardian's name.

**3.** An Enrolment Interview is booked only when all paperwork is received.

## **Considerations Regarding Documentation Required**

- All enrolments require proof of age. A full Birth Certificate must be provided for all students.
- If you are coming from interstate or overseas you must have a Birth Certificate or acceptable proof of birth e.g. extract. A passport is not sufficient.
- Report cards and records of previous schooling are helpful particularly with interstate enrolments. Student's most recent report cards are requested to assist with class placements.
- **Special Needs** reports from specialists or medical practitioners and health workers help us to meet the needs of your child.
- **Medication forms** need to be completed if your child has any specific problem requiring the administration of medication. These medications must have clear written instructions about quantity and time of administration.